



हर कदम, हर डगर
किसानों का हमसफर
भारतीय कृषि अनुसंधान परिषद

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(भारतीय कृषि अनुसंधान परिषद्)
सहाय नगर, पटना 801 506, बिहार, (भारत)
ICAR-Central Potato Research Station
(Indian Council of Agricultural Research)
Sahay Nagar, Patna 801 506, Bihar (India)



No.F. 23/PT/Work contract/2016-17/

Dated: 2nd September, 2016

TENDER INVITING NOTICE

On behalf of the Secretary, ICAR, the Head, CPRS, Patna invites sealed tenders from the registered and reputed firms/Contractors/Service providers on the prescribed tender form for “**Execution of field/farm operational work**” at CPRS, Patna on contract basis at CPRS, Patna w.e.f. 05.10.2016 to 31.08.2017 was published in Prabhat Khabar & The Times of India newspaper on 18.07.2016. Due to some unavoidable circumstances the last date of receiving the tender was extended upto 31.08.2016 at 02:00 pm, is now being further extended upto 16.09.2016 for more details kindly see **website i.e. <http://cpri.ernet.in>** or **GOI <http://eprocure.gov.in/epublish/app.in>**.

Tenders being received upto 08.08.2016 will also be acceptable for the consideration.

Head,
CPRS, Patna

**ICAR - CENTRAL POTATO RESEARCH STATION
PATNA**

Tender form/ document for execution of various Field/Farm Operational work at CPRS, Patna during the year 2016-17 on contract basis.

F.No.23/PT/Work Contract/16-17/_____

Dated September, 2016

Serial Number of Tender _____

Name & Address of contractor to whom issued: _____

1. Tender Document

- 1.1 Total No. of pages : 24 Nos. (Excluding tender notice)
1.2 Cost of Tender : Rs.500/- in cash

2. Submission and opening of Tender Form

- 2.1 Tender to be addressed to : Head, CPRS, Patna
2.2 Pre-bid conference : 09.09.2016 (2.00 PM)
2.3 Last date of sale of tender form : 16.09.2016 upto 12.00 Noon
2.4 Last date and time for submission : 16.09.2016 (2:00PM)
2.5 Date & time of opening Technical bid : 16.09.2016 (3:00PM)
2.6 Date & Time of opening Financial bid : 17.09.2016 (3.00 PM)
2.7 Validity of tender : 90 days from the date of opening

Note:

1. The Head, CPRS, Patna may at his discretion, can extend this date by a fortnight and such extension shall be binding on Tenderers.
2. **If the date of acceptance/opening of tenders is declared to be a public holiday, the tenders shall be accepted/ opened on the next working day.**
3. The tender form can be had from the office of Head, CPRS, Patna on payment of Rs.500/- in cash, by post sending a request alongwith a DD for Rs.550/- in favour of **“ICAR- Unit – CPRS, Patna”**, payable at Patna. Tender form may be downloaded from Institute website cpri.ernet.in or website <http://eprocure.gov.in> & in case of downloaded form a DD for Rs.500/- in favour of **“ICAR- Unit - CPRS”**, payable at Patna is required to be enclosed alongwith the tender failing which the tender will not be accepted.
4. Contractor are advised to examine thoroughly the tender documents containing Instructions to bidders, General Conditions of Contract, Pre-requisite/requirement of the Tender, Schedule of Job requirement, (enclosed as Annexure I to V) and submit tender Technical Bid along with the prescribed Offer/Bid form, Questionnaire and Declaration of work experience (Annexure VI to VIII) and Financial Bid along with Bid/Price Schedule and Declaration (Annexure IX to X) along with the necessary documents as required to be enclosed.

Annexure: II

**ICAR - CENTRAL POTATO RESEARCH STATION
PATNA**

INSTRUCTIONS TO BIDDERS/CONTRACTORS

1. Earnest Money Deposit (EMD)

- 1.1 The EMD of Rs. 50,000/- (Rupees fifty thousand only) in the shape of bank draft in favour of **ICAR- Unit- CPRS, payable at Patna** will have to be attached with the tender. The tender without EMD shall not be acceptable at any cost.
- 1.2 The EMD of successful bidders will be refunded only after award of contract and receipt of acceptance letter & requisite security deposit while EMD of unsuccessful bidders will be released within 15 days after the award of the contract.
- 1.3 No interest is bearable on the EMD.
- 1.4 No request for transfer of any previous deposited Earnest Money will be entertained.
- 1.5 It is understood that the tender document issued to the bidder is being permitted to submit tender in consideration of the stipulation on his part that after submitting his tender he will not resale from his offer or modify the terms & conditions thereof or withdraw before 90 days from the date of opening of tender or after acceptance. Should the tenderer fail to observe and comply with the foregoing stipulation, the aforesaid amount will be forfeited.
- 1.6. If contractor does not accept the offer, after issue of letter of award within 7 days, the offer made shall be withdrawn & Earnest Money will be forfeited

2. Preparation of tender

- 2.1 There will be two bid system. Both the bids (Technical & Financial) should be in **separate sealed envelope** and put together in one envelope. These envelopes should be clearly superscripted with **Technical Bid or Financial Bid for Field /Farm Operational work at CPRS, Patna** addressed to **Head, CPRS, Patna** as well as containing the address of the sender.
- 2.2. Each page of the annexure (required to be returned with tender) should be intact and duly signed by the authorized signatory & stamped.
- 2.3 In the event of space on the schedule form being insufficient for the required purpose, additional pages may be added. But each such additional page must be numbered consecutively, bear the Tender number and signed by authorized signatory. In such case, reference to the additional pages must be made in the tender form.
- 2.4 If any modification of the schedule is considered necessary, you should communicate the same by mean of a separate letter sent with the tender.
- 2.5 No addition and alteration shall be made in the tender form. In case of any over writing in the tender form, these should be neatly initialled before signing and submitting tender.

3. Signing of Tender

- 3.1 Front/each page of the tender shall be signed by the bidder/firm/agency or a person or persons duly authorized to bind the firm/bidder to the contract.
- 3.2 The tender is liable to be ignored if complete information is not given therein or if the particulars in the schedule to the tender not fully filled in. Specific attention must be paid to the General Conditions of the Contract as the contract entered into would be governed by them.
- 3.3 Individual signing the tender or other documents connected with the contract must specify whether he signs as:
 - a) A sole proprietor of the firm or constituted attorney of such sole proprietor.

- b) A partner of the firm if it be a partnership, in this case he must have authority to refer the arbitration dispute concerning the business of the partners admitting execution of the partnership agreement or a power of attorney.
- c) Constituted attorney of the firm if it is a company.

N.B:

1. In case of (a) a copy of the partnership agreement or general power of attorney, in either case attested by Notary should be furnished unless or affidavit on stamp paper of all the partners admitting execution of the partnership agreement of the general power of attorney should be furnished.
2. In the case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender form and all the other related documents must be signed by every partner of the firm.
3. A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to **warranty** that he has authority to bind with other and if, on enquiry it appears that the person so signing has no authority to do so, the CPRS may, without prejudice to other civil and criminal remedies, cancel the contract and held the signatory liable for all costs and damages.

4. Delivery of tender:

Tenders should be sent by Regd. Post/Speed post addressed to **Head, CPRS, Patna**. Unless otherwise specified in the schedule, the tender must reach this office **by 2:00 p.m.** on the date of opening of the tender. Tenders can also be delivered in person in the office of Head, CPRS, Patna by 2:00 p.m. on the due date. If the scheduled date is declared as holiday, the delivery of tender and opening will be on next working day at the same time.

5. Validity of tender

Intending agencies/firms should note that their offers should remain open for acceptance for 90 days from the date of opening of tender. If the firms are unable to keep their offers open for the specified period, they should specifically state in the tender form the period up to which they want their tenders to remain open for acceptance. In the absence of such specifications in the tender, it will be presumed that their offers will remain open for acceptance for the period as specified in the schedule.

NB: Tenders with vague and indefinite expressions such as “subject to immediate acceptance” will not be considered.

6. Opening of tenders:

The technical bids will be opened in the first instance and the financial bids of the only of the tenders qualify technically will be opened. You are at liberty to be present or authorized a representative to be present at the opening of the tender at the time and date as specified in the schedule. The name and address of the representative who would be attending the opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any.

7. Rates:

The rates should be quoted separately in respect of all the items of field/farm operations, other related activities mentioned in the schedule (Annexure V) keeping in mind the quantum of work/activities to be done during the period. The rates should not be proposed on the basis of manpower deployed under this contract. However, the rates thus quoted should be inclusive of

minimum wages as prescribed by Central Govt. for workers employed in Agriculture, FPF, ESI payable under Minimum Wages Act and any other Govt. levies. No request for alternation in the rates, once quoted will be entertained within the period of contract. The rates quoted for job contract in Tender be given both in words and figures failing which the same is liable to be rejected.

8. Duration of Work Contract:

The contract will be effective for the period **05.10.2016 to 31.08.2017**. However, in case of any delay in finalizing the new contract, the period of contract can be extended for 1-2 months or till the new contract is finalized.

9. Right of Acceptance:

This office does not pledge itself to accept the lowest tender and reserves itself the right of accepting the whole or any part of the tender. Conditional Tenders will not be accepted.

**ICAR - CENTRAL POTATO RESEARCH STATION
PATNA**

GENERAL CONDITIONS OF CONTRACT

1. Definitions

In this contract, the following terms shall be interpreted as indicated:

“CPRS” means Central Potato Research Station, Patna (a Principal Employer for hiring manpower)

“Contractor/Tenderer/Service Provider” means the individual, a firm/agency, who intends to provide manpower on contract basis to CPRS.

“Contract” means a legal agreement entered into between the CPRS and the Service Provider as recorded in the agreement signed by the parties, including all attachments thereto and all documents incorporated by reference therein.

“Contract Price” means the price payable to the Service Provider under a contract for the full and proper performance of its contractual obligations.

“Manpower” means unskilled labour to be provided on contract.

“Service” means all the manpower which the Service Provider is required to provide to the CPRS in terms of a contract.

2. Application

These General Conditions of Contract (as contained in this section) shall apply to the extent they are not superseded by provisions in other parts of the contract.

2.1 In case the tenderer wants to furnish in a separate covering letter any additional information/particulars or quote conditions (e.g. those relating to allowance, discount, rebate, etc.) which can not be accommodated in the tender form an indication to that effect should be given in the tender form by means of a note. In the absence of such indication to that effect should be given in the tender form the contents of the covering letter will be ignored in consideration of tender.

2.2 Tenders must give specific answers against each of the questions. Tenders containing equivocal or evasive will be ignored. Services offered should conform to particulars quoted in the schedule, if there is any deviations, the details must be stated.

3. Conditions of Contract

As contained in General Conditions of Contract and annexure to the tender attached herewith. Terms & conditions of the tendering firms/agencies not appearing in the body of tender will not be considered as forming part of their tender. Tendering firms should quote on the basis of the conditions referred to the Invitation to tender and Instructions to Bidder/Tenderer. In case any term & conditions of contract applicable to this Invitation to tender are not acceptable to the tendering firms, they should specifically state deviation there from in the body of their tender.

4. Security Deposit

- a) The successful firm/agency will have to deposit a security amount equivalent to **10% of the total contract value** in the office of the CPRS, Patna on receipt of contract award, valid upto one year/contract period after the date of completion of all contractual obligations. In the event of non-deposition of the same, it will be presumed that the said contractor is not interested to undertake the job/contract and the earnest money will be forfeited.
- b) No interest will be paid for security deposit. The security deposit amount will be refunded after completion of contract satisfactorily

5. Payment

The Contractor/firm shall send its claim (with relevant documents, as required) to the Head, CPRS, Patna in the first week of succeeding month. However, before claiming any payment, the Contractor/Firm shall ensure that all the contractual obligations like minimum wages, deposition of EPF & ESI etc. have been duly fulfilled. The Office thereafter shall make the payment within 20 days from the receipt of contractor's bill.

6. Termination of Contract

The CPRS, without prejudice to any other remedy for breach of contract, may, by written notice of default sent to the Service provider, terminate the contract in whole or in part, if the Service Provider fails to provide the services or fails to perform any other contractual obligation(s) within the time period specified in the contract given by CPRS.

7. Liquidated damages clause:

In case any engaged person of the contractor during the course of duty or to otherwise damages, destroy, defaces or spoils any of the properties of CPRS, the contractor will be held responsible for the same to the extent of financial liability and the same shall be recovered from the contractor's bill or Security deposit.

An amount equivalent to two days of contract amount, subject to a minimum of Rs.1000/- (as per the following) will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any section, it will be brought to the notice of the supervisory staff of the firm by CPRS and if no action is taken within one hour liquidated damages clause will be invoked as per the following rates.

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8. Performance of Evaluation

- 8.1 Successful contractor will have to enter into a detailed contract agreement with CPRS on Non-Judicial Stamp Paper of appropriate value before commencement of work. The quality assurance of the contractor shall be ensured regularly (Daily, Weekly, Fortnightly or monthly depending upon the discretion of the Deptt.) on the basis of the periodical reports furnished by the Contractor.
- 8.2 The contractor and all his staff deployed for contract work will be under the supervision of the Scientist In-charge (Field/Farm Management) of the Station..
- 8.3 Appropriate records in reference to attendance, payment of wages, deposition of EPF and ESI etc. shall be maintained by the Contractor at his own cost.
- 8.4 The Contractor shall not at any stage cause or permit any nuisance at the premises of Central Potato Research Station, Patna or do anything which may cause unnecessary disturbance or inconvenience to CPRS staff on duty.

9. Resolution of disputes

- 9.1 If any dispute or difference of any kind shall arise between the CPRS and the Contract/Service Provider in connection with or arising out of the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
 - 9.2 If after 30 days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the CPRS or Service Provider may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
 - 9.3 All question disputes or differences under in connection with the contract, if concluded shall be subject to the exclusive jurisdiction of the court within the local limits of whose jurisdiction the place from which the acceptance of Tender is issued, is situated.
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**ICAR - CENTRAL POTATO RESEARCH STATION
PATNA**

PRE-REQUISITE/REQUIREMENT OF THE TENDER

1. Tender must be from reputed leading registered Firms/Agencies/Contractors/Service Providers having experience of work in Govt./Semi Govt. organization/Public Sector undertaking.
 2. The Firm/Agency/Contractor should have valid ESI/EPF/PAN number etc. on the date of opening of tender.
 3. Tender should be submitted only on the original tender form purchased/supplied by this office. It should be filled up in all respects and furnished duly signed on each page.
 4. Tender duly filled in must be submitted in a sealed envelope and put in the tender box kept in office of Head, CPRS, Patna on the given date and time or to be sent through Regd. Post in the name of Head, CPRS, Patna and ensure that the same is received in the office within stipulated date & time. The tender received after the due date & time will not be accepted and will be returned in original.
 5. Tender along with its Annexures (required to be sent with tender) should be returned intact and pages should not be detached.
 6. Tender shall be opened at the given date and time in the presence of Committee members/tenderers or their representatives, if any.
 7. Conditional and tenders without earnest money will be liable to be rejected.
 8. The Head, CPRS, Patna does not bind himself to accept the lowest tender and reserve the right to reject or partially accept any or all the tenders received without assigning any reason.
 9. In case the successful firm or agency fails to execute the field/farm operational work and related activities within the stipulated time/period, the EMD shall be forfeited and no correspondence in this regard will be entertained.
 10. The firm/agency is required to submit the photocopy duly signed/stamped of the following document with the tender so as to consider the eligibility of the contractor failing which tender will liable to be rejected:
 - (i) **Valid registration certificate from any registration agency or Contract labour (Regulation & Abolition) Act, 1970.**
 - (ii) **EPF & ESI registration certificate issued by concerned department.**
 - (iii) **PAN issued by concerned departments.**
 - (iv) **A list of work orders, awarded in favour of the firm/contractor by the different Govt./PSU/Private organization during the last three years.**
 - (v) **Certified copies of the satisfactory services provided by the Agency.**
 11. The Station will evaluate and compare the bids which will substantially responsive i.e. properly prepared, signed and meet the required terms & conditions, etc. The contract will be awarded to the contractor whose tender will be determined to be responsive, offering the best/lowest evaluated price on the basis of minimum applicable statutory obligation payable under the labour laws.
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ICAR-CENTRAL POTATO RESEARCH STATION
PATNA

SCHEDULE OF JOB REQUIREMENT

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1/2	<p>l l ; fdz kvka dk dk; / Z fudkb/ xMkb/ [kkn dk i z k s] feVVh dh p < kb/ br; kfn l Hk dh dk; / Z c rkb/ ds 21 & 25 fnuka ds vluj djuk] 1/4 a- , oa etnjka }kjk dk; / Z i z k s ds i z k s- ea fudkb/ xMkb/ [kkn dk i z k s] feVVh dh p < kb/ vkfn etnjka }kjk djuk] yxHkx i w p & N% ckj [krka dh fl pkb/ 10 & 12 fnuka ds vlujky ij vko' ; drkud kj djuk] A ij [kys gq s danka ij i q% feVVh p < kuk] rhu l s pkj ckj cht mRiknu dsfy, yxs vkyw dh Ql y ea jkxh i kSkka dh fudkl h dk dk; / Z djuk] i gyh fudkl h c rkb/ ds 30 fnuka ds vluj] nu jh fudkl h 40 & 50 fnuka , oa rhl jh fudkl h 60 & 65 fnuka ds vluj djuk] vko' ; drk i Mus ij i q% fudkl h djuk] vko' ; drk vud kj nokvka dk i z k s 1/2 pkj l s N% ckj 1/2 nok dk i z k s ; a- }kjk etnjka }kjk Ql y dh ifji Dork ij yRrj dh dVkb/ @ m [kMkb/ yUkj dh m [kMkb/ vkyw dh c rkb/ l s 70 & 90 fnuka ds vluj vko' ; drkud kj djuk] Vh-i-h , l - fl Mfyak yxs [krka 1/4-0 gS% ea 10 fnuka ds vluj i kSkka dks gYdh fel h nsdj</p>	<p>15 uoEcj 2016 l s 31 tuojh] 2017</p>

	<p>Li k/ nsuk] rnqj klr 25 fnuka ds vlrjky ij nksckj fudkbz xmkbz, oafelh Hkjkbz djuk] jkfxak djuk] vkfnA 2000 oxhVj ea yxs dfl a cykkl ea uj Qw rkmuk] ijlx fudkyuk 40&50 fnuka rd 1/2 I dj.k djuk, oajlk; ukadk pkj & ikp ckj fNMeLko djuk] [kji rokj fudkyuk, oa vko'; drkuq kj fl pkbz o fudkbz xmkbz djuk] Qw o cjh fxuuk] iSkka dh 'kk[ck; so l d; k dh fxurh djukA</p>	
<p>1/2</p>	<p>QI y [kpkb] LVkjst, oavki frZ dk dk; Z vko'; drkuq kj I Hkh foHkxka ds foHkUk ijh{k.kka ea] foHkUu frfFk; ka ea iSkka I s tMs fudkyuk] iSkk] rusfxuuk] iSkka dh yEckbz ysk o ifr; klfXuuk vkfnA 'kqd inkFkZ ysa ds fy, I i y ysk] dkVuk, oal d[kcdj] vkou eaj [kuk rFk rkyukA ijh{k.kka dh [kji s l s vyx&vyx iSkka dh [kpkb] dUnka dh xMx djuk] fxuuk]a rkyuk rFk oks/vka eaj [kukA vkyw dh [kpkb] ds ckn [krka ea fVyj yxkuk rFk vkyw ppuuk rFk LVkj rd ykukA Hk.Mkj.k ijh{k.kka 1/2 QI y I d[kj I Hkx 1/2 ea dUnka ds fxudj] rkydj oks/vka es j [kuk] 15&30 fnuka ij vkdMs ysk 1/2 i s tgykbz rd 1/2 I Ms vkyw fxuuk] otu ysk] vdlj.k rkmuk vkfnA VDVj }kjk cht vkywdh [kpkb] etnjka }kjk vkyw dks ppuuk, oa Vkdjh ea Hkjuk] ylkj dVkbz I s 15 fnuka ds vlnj vkywdh [kpkb] [kpkb] ds i'pkr [kr I a vkyw dks ppuj xknke eaykuk] vkywdh [krka I s xknke rd <gykb] NVkbz, oa oxhVj.k 1/2 rhu Jskh; ka ea] cht vkywdk mi pkj] ckjka ea vkywdh Hkjkb] rkykbz, oal hy yxkuk] I lykbz nsu ds fy, vkoVr chtka dh Vdk@xlfM; ka ea ynk] HkMkj ea cps vkyw dks 'khr xg ea Hkst usgrqVd ea ynk] vkfn dk; Z djuk] bl ds vfrfjDr QkeZ i fks- ij d'k I a/kr vl; dk; Z t s [kknka dh <gykb] Vkdjh dh c/kkb] LVkjka dh I Qkb] fl ykbz, oal hy yxkuk] ckjs ij Nikbz bR; kfn dk; Z vko'; drkuq kj vfuok; Z: I I sdjuk] Vh-i-h, I - QI y dks m [kMuk] xMx djuk] rkyuk o Hk.Mkj.k ds fy, fxudj rkydj j [kukA I Ms gq dUnka ds 15 fnuka ds vlrjky ij NkVuk] rkyuk] fxuuk, oal MkVk ysk] cjh rkmuk] cht fudkyuk, oal d[kuk] Mkb eVj ds fy, danka ds dkVuk] I d[kuk vkfn dk; Z Hk.Mkj.k I a lkh iz; kx djukA iz; kxka ea vkywdh [kpkb] vkyw dks ppuuk, oa Vkdjh ea Hkjuk 1/2 etnjka }kjk iz; kx ds vkywdh [kpkb] I a/kr vl; I Hkh d'k dk; Z vko'; drkuq kj djuk] vkywdh NVkbz, oa oxhVj.kA vkywdh [krka I s xknke rd <gykb]A cht vkywdh ckjka ea Hkjkbz vSj rkykb] I hy yxkuk, oal 'khr xg ea Hkst uk vkfnA vkywdk mi pkj 10 ekpZ rd iwZ djuk] vl; Fk ifr fnu ds foyEc ij i s kYVh yxskA 'khr xg ea 10 vi s rd Hkst us dk dk; Z I Ei lu djokukA</p>	<p>01 Qojh 2017 I s 30 vi s 2017</p>
<p>1/2</p>	<p>ik; kfxd vkyw QI y ea vl; fo'k k dk; Z</p> <p>i) फसल उत्पादन: प्रथम प्रायोगिक की बुवाई 15 I s 18 अक्टूबर तक करना है इसके बाद 10 दिनों के अंतराल पर अन्य प्रयोगों की बुवाई करना 50 गमलों की तैयारी कर मिट्टी भरकर खाद देकर, मिलाकर आलू की रोपाई करना एवं खुदाई तक देखभाल करना। प्लास्टिक टब में तीन प्रजाति हाइड्रोपोनिक प्रायोगिक फसल को लगाना एवं देखभाल करना। प्रायोगिक फसल के दौरान पत्तियों तथा मिट्टी के नमूने लेने में सहायता – साप्ताहिक कार्यA</p> <p>ii) iSk I j {k.k: पौधों की गिनती करना एवं ऊँचाई नापना (15 दिनों के अंतराल पर) 60 दिनों के अंतराल पर आलू की खुदाई 200 ट्रेप लगाना एवं प्रत्येक दिन ट्रेप में गीस लगाना आलू की गिनती करना, विभिन्न प्रकार के रोगी आलू को निकालना, स्वस्थ एवं बीमार आलू का वजन लेना।</p> <p>iii) cht vkywea vSj i s kfxd vkywea, fQM dhV dh fxurh djukA</p> <p>iv) 200 xeyka ds fy; s feV-Vh LVykbz djusea enn djuk rFk xeyka ea vkyw yxkdj bl dh fu; fer fl pkbz, oa vl; dk; k ea enn djukA</p> <p>v) cht iSk kfxd ea ik; kfxd QI y dh c/kybz rhu pj.kka ea uoEcj i k jEHk] uoEcj 15 rFk uoEcj 30 rd I Ei lu djokukA QI y dh I L; fcl; k I s I Ecfl/kr</p>	<p>05 vDVw j 2016 I s 30 vi s 2017</p>

	dk; l djokukA bl ds vykok l Ec/kr depkjh ds n[kj]k ea MKVk yusj Ql y dh n[kj]k [kpkbz vkfn djokdj Mkyk yusa eann djukA	
1/1-1/2	ik; kfxd Ql y ea lykV nj lykV dh [kpkbz djuk fxurh djuk vksj ctu yusA enk foKku 1/4 xksukh1/2	
dk; l l eug&3	<p>vU; Ql ya % 1/4/kyw ds vfrfjDr1/2 Ql y pdz ds ijh{k.k.ka ds rgr-1/2d1/2 /kku&% yxHkx 1/4500 eh021/2 1/4t ykb&uoEcj1/2</p> <ul style="list-style-type: none"> • D; kfj; ka cukdj l ery dj dš mojd@[kkn feyk dj ul jh grq/kku dh cøkbz djuk] l e; & l e; ij xøk bz djuk , oa rhl js fnu vko'; drkuq kj fl økbz djukA yxHkx 1500 oxZ eh0 {ks=A • /kku dh jki kbz djus ds fy; s D; kfj; ka cukuk] mojd@[kkn fi Nyh Ql y ds iRrs Mkydj ikuh Hkj dj iMfyak dj dš iksk m[kkM dj jki kbz okys [kr rd ys tkdj jki kbz djuk , oa vko'; drkuq kj fl økbz djuk] 8&10 ckj fl økbz djuk] mojd Mkyuk , oa l e; & l e; ij 3 ckj xøk bz djukA • idus ij funž kkuq kj mipkj ds vuq kj dVkbz djuk] otu yusj i wys cka kuk , oa /kku ds iq/ky dks crk; s LFkku Hk.Mkj ij j [kukA <p>1/4k1/2 xsgw yxHkx 1/500 eh021/2 1/4uoEcj & fnl Ecj1/2</p> <ul style="list-style-type: none"> • D; kfj; ka cukdj l ery dj dš mojd@[kkn Mkydj ykbzuka ea cøkbz djuk o fa økbz dh ukfy; ka cukukA • vko'; drkuq kj Ql y ea lykVka dh fl økbz djukA yxHkx 6&8 fl økbA • ijh{k.k xsgw Ql y ea 2&3 ckj [kji rokj xøk bz djuk] mojd fNMduk o nokb; ka dk fNMdko djukA • Ql y ds mipkj ds vuq kj dVkbz djuk] iwyh cka kuk] eMkbz djuk] nkuk o Hk k dk otu yusj , oa crk; s LFkku Hk.Mkj ij j [kukA <p>1/4x1/2 ewk% yxHkx 220 ehVj2</p> <ul style="list-style-type: none"> • ijh{k.k ea [kkn@mojd Mkydj] D; kfj; ka cukuk , oa ykbuka ea cøkbz djuk@fl økbz dh ukfy; ka cukukA • vko'; drkuq kj Ql y ea lykVka ea fl økbz djuk] 2&3 ckj [kji rokj fudkyuk] mojd@[kkn Mkyuk o nokb; ka dk fNMdko djuk] xøk bz djukA • lykVka ds vuq kj nks ckj Qfy; ka dks rka muk] nks fudkyuk , oa ikska dks dkVdj nks o ikska dk otu yusj o crk; s LFkku ij j [kukA <p>1/4k1/2 eDdk% yxHkx 1/432 eh021/2</p> <ul style="list-style-type: none"> • ijh{k.k ea D; kfj; ka cukdj] D; kjh rš kj dj ds [kkn@mojd Mkydj ykbuka ea cøkbz djuk fl økbz dh ukyh cukukA • vko'; drkuq kj fl økbz djuk crk; s vuq kj mojd Mkyuk , oa 2&3 xøk bz djukA [kji rokj fudkyuk , oa l e; & l e; ij mojd o nokbvka dk fNMdko djukA • lykVka ea HqVVs rka muk] Nhyuk] nks fudkyuk] l dkkuk , oa nkuka dk otu yusj o eDdk ds ikska dks dkVuk otu yusj o nkuka o ikska dks fu/kkzjr LFkku ij j [kukA <p>1/4M1/2 l; kt % yxHkx 1/50 eh021/2</p> <ul style="list-style-type: none"> • D; kjh cukdj rš kj djuk] mojd@[kkn Mkydj ul jh grq l; kt dh cøkbz djuk o ml ea l e; l e; ij vko'; drkuq kj ikuh nsuk o [kji rokj fudkyukA • l; kt dh iksk jki kbz djus ds fy; s D; kfj; W cukuk] mojd@[kkn Mkyuk o iksk m[kkM dj jki kbz djuk] fl økbz 8&10 mojd Mkyuk] 3 ckj xøk bz [kji rokj fudkyuk o l e; & l e; ij nokb; ka dk fNMdko djuk A • l; kt dks [kknuk] ml dk otu yusj o LVkj ea igøpkuk o Nka/uk A <p>1/4p1/2 ckj kš ykwhh l w ž dkh % yxHkx 800 ehVj2</p> <ul style="list-style-type: none"> • ijh{k.k ea [kkn@mojd Mkydj] D; kfj; ka cukuk , oa ykbuka ea cøkbz djuk@fl økbz dh ukfy; ka cukukA • vko'; drkuq kj Ql y ea lykVka ea fl økbz djuk] 2&3 ckj [kji rokj fudkyuk] mojd@[kkn Mkyuk o nokb; ka dk fNMdko djuk] xøk bz djukA lykVka ds vuq kj nks ckj Qfy; ka dks rka muk] nks fudkyuk , oa ikska dks dkVdj nks o ikska dk otu yusj o crk; s LFkku ij j [kukA <p>1/4N1/2 Tokj pkjk Ql y % yxHkx 1/5000 eh021/2 1/4i šy & fl rEcj1/2</p> <ul style="list-style-type: none"> • D; kfj; ka cukdj l ery dj dš mojd@[kkn Mkydj ykbzuka ea cøkbz djuk o fa økbz dh ukfy; ka cukukA • vko'; drkuq kj Ql y ea lykVka dh fl økbz djukA yxHkx 6&8 fl økbA 	05 vDVwej 2016 l s 31 vxLr 2017

	<p>ukv/ %&</p> <ol style="list-style-type: none"> 1- I Hkh ijh{k.kka ea ekg ea , d ckj i kFkk fl pkbz dh ukfy; ka o e&ks vkfn dh I QkbZ djukA 2- ijh{k.kka lykVka ds vuq kj feH ds I xi y ysuk] Nk; k ea I [kkuk , oa ihl ukA ¼ R; d I syxHkx 500 I xi y½ 3- lykV ea iRrh ds ueus ysuk] /kkuk o I [kkuk o ihl uk A 4- [kkn] mo]d] cht o vU; I kexh LVkj I syus gkxs vkj okfi I LVkj ea gh j [kus gkxs A 5- I Hkh ijh{k.kka dh i shkaj dks fulrkj.k ea I gk; rk djuk A 6- I Hkh iz; kskRed ea V& rFkk yoy yxkuk vkj rdudh I gk; d dks MKVk ysus ea I gk; rk djukA 7- QI y ds vo'kSk rFkk [kj&i rokjka dks , df=r djuk vkj vko'; drk vuq kj xM<k [kndj ml ea o&kfud rjhds I s deik.V ; k oeh deik.V r\$ kj djus ea iwz : i I s rdudh I gk; d dh I gk; rk djukA 8- fdl h Hkh fLFkr ea enk foKku rFkk QI y mRiknu I s I a/kr dk; Z dks , d I kFk feykdj u djukA nuka foHkx vyx&vyx gS ftl dks vyx&vyx rjhdk I s vko'; drk vuq kj nks uu&LdhYM ys; I s djuk gA 9- iz; ksk'kkyk dks ijs o"iz I kQ&I fjk j [kuk rFkk dgha Hkh dMk&djdV bdVBk u gksus nuka 10- ;fn mijDr dk; Z ea dgha I s dkbZ deh ; k ck/kk gsrh gS rks ijh ftEenkh Bdnkj dh gksxA vkj ifrfnu : i ;s1000@& ifr etnj dsfgl kc I stpuk ds rkj ij nuk gksxA 	
<p>dk; Z I eij&4</p>	<p>vkyn dh QI y , oa vU; QI yka dh I g {kk rFkk vkWys ds i kSks dh n[kHky] I g {kk , oa j [k&j [kkoA</p> <p>lk{k= ds fdukja ij fufeZ nhokj ds I kFk yxs vkWys ds i kSka dh I e; & I e; ij I QkbZ djds vko'; drk vuq kj fl pkbz djuk] o V&j vof/k ea rhu&pkj ckj fudkb&xq/kbz djuk vkfnA</p> <p>vkyn , oa QI y pØ es yxus okys QI yka dh n[kHky , oa I g {kk dk dk; Z I pk : i I s djuk gsk rfd QI y dk fdl h Hkh rjg I s udl ku u gkA udl ku gksus ij ml ds vuq i i sukVh yxhA</p>	<p>05 vDVWj 2016 I s 31 vxLr 2017</p>
<p>dk; Z I eij&5</p>	<p>y&g/h I a/kr dk; Z</p> <ol style="list-style-type: none"> 1- QI y mRiknu foHkx ds iz; ksd {k= I s 1000 feVh , oa 1500 i kSka ds ueus I e; & I e; ij o&kfud ds vns'kuq kj ysuk] ml dh I QkbZ fi I kb] rkykb] bR; kfn dk dk; Z rdudh I gk; d ds fuxjkuh ea djuk gskxA Xykl os; j dh I QkbZ iz; ksk'kkyk mi dj.kka dh I kQ& I QkbZ fMLVhys ku I s/ I s fMLVhy okVj r\$ kj djusea I gk; rk] foHku rjg ds j I k; fud fo'kys'kuka ea I gk; rk djuh gskxA आलू एवं पत्ती की कटाई, झाई मेटर का कार्य करने हेतु उसकी सफाई, पिसाई, तौलाई इत्यादि का कार्य करना. 2- vf[ky Hkjrh; I eflor vkyn vuq dku ij; kstuk ds foHku dnka I s vk, feVh rFkk i kSka ds ueus ¼ syxHkx 1000½ dh r\$ kjh rFkk ijh{k.kk ea I gk; rk djukA 3- mRrd I a/k u iz; ksk'kkyk ea ijs o"iz feM; k cukus eVhflyd u ¼ qku½ , oa V; I QkbZ 2000 fM VyokVj cukus , oa vkVdysk djua ea I g; kx djuk e'khu rFkk j d , oa LVSM bR; kfn dh I QkbZ , oa n[kHky djukA 4- nsh fof/k I s Hk.Mkj.k gsrq ijh{k.kka I s fy, x; s I xi yka dks rkydj ckVqka ea j [kuk , oa i R; d 15 fnuka ij foHku vkdMs ysuk ¼ ebZ I s tgykbZ rd½ tI s dnka dh fxurh djuk] I Ms vkyn fxuuk] vyx& vyx otu ysuk] vdj.k rkMuk o otu ysuk vkfnA 5- ELISA V&LVak 4000 I xi y ds djkus ea I g; kx djuk gsk ftl ea [kr I s iRka ds I xi y bDdBk djuk] e'khu ea fil uk , oa vU; dk; Z djuk gskxA fQYM bykbt k @ijh{k.k] 4000 I xi y ds djkus ea I g; kx djuk gsk ftl ea [kr ea i kSka dks fpgur djuk] iRRka ds I xi y bDVbK djuk] e'khu ea fil uk , oa vU; I a/kr dk; Z djuk gskxA t k ds ckn I afer i kSka dks dUn I fgr fudkyukA 	<p>05 vDVWj 2016 I s 31 vxLr 2017</p>

	<p>6- V; wj bUMSDI x (2000 I fiy) ds fy, dUnka dk uEcfjx dj mul s vkm/ka fudkydj mi pkfjr djuarFkk xeyka ea i kly/hgkml ds vUnj mxkkuk] ifrfnu fl pkbz rFkk n[kHky djuk] budk bykbt k ijh{k.k es l g; kx djukA buea 1000 xeyka ea feV/h Hkjus ds igys LVj ykbt djuk gkxkA</p> <p>7- 1000 xeyka ea fe h Hkjuk , oaml ds vkywyxkdj ml dh n[kHky rd djuk gkxkA</p> <p>8 प्रयोगशाला में ग्लास वेयर की धुलाई करना] fofHku rjg dsfefM; k cukuj BR; kfn ea सहयोग करना</p> <p>9 i fkyksth y fkyv/h ea kykl o s j /kkuk] y feukj & lyks e dh l Qkbz j [kuk] fefM; k cukuk v l j vU; dk; k ea enn djukA</p>	
<p>dk; Z I e g & 6</p>	<p>u/ gkml , oa , jki kLU DI l a f/kr dk; Z</p> <p>1/2 i k & V s dh l Qkb] ihVekl dk LVjykbts'ku] i k & V s ea Hkjkb] i k & V /s ekbdky kV dk ifrjki .k] ikuh Mkyuk rFkk n[kHkyA pk fksfnu bl s u/ gkml ea gM iux dsfy, fl V djuk rFkk , d l l rkg ckn bl s u/ gkml ea yxkuk A u/ gkml esfu; fer n[kHky djuk A</p> <p>छह नेट हाउस 1/500 oxL eVj 1/2 में माइक्रोट्युबर एवं माइक्रोप्लांट की रोपाई के लिए तीन बार कुदाल से खुदाई कर समतल करना, नेट हाउस में मेड बनाना] मिट्टी भुरभुरी कर समतल करना, खाद मिलाना एवं रोपाई कार्य। छह नेट हाउस के नेट को धुलाई करना, मरम्मत करना एवं नेट हाउस पर इस तरह चढ़ाना की नीचे के दीवार के साथ नेट चिपका रहें। u/ gkml dh r s kjh ds ckn ml ea ekbdky kV @ ekbdkV; wj dh cwkbz A</p> <p>, d gM iux p f c j] nks , jki k fud fl LVe rFkk , d i kly/h gkml dks iz; kx ds l e; l kQ & l Qkbz djokuk (vUnj , oa ckgj) budks i k s yxokuk rFkk ifrfnu bul s l a f/kr dk; Z l Ecf/kr de p kjh ds vkn s kku d kj djuk gkxkA l htu l ekr gkus ij budh fof/kor l Qkbz djokuk rkfd vxys iz; kx rd cUn j [k tk l d a bl ds vykok c "k ds vU; l e; ij vko'; drku d kj budh l kQ & l Qkbz djokuk rkfd v k x r p k a dks fn [k k; k t k l d a</p>	<p>05 vDV wj 2016 l s 30 uoEj 2016</p>
	<p>1/2 सभी नेट-हाउस में लगे आलू फसल की निकाई-गुड़ाई (तीन बार), सिंचाई (10-12) दिनों के अन्तराल पर पाँच वार तथा आवश्यकतानुसार कीट नाशी एवं फफूँदनाशी का छिड़काव। उपरोक्त नेट हाउस के फसलों का लतर उखाड़ना, खुदाई करना, आलू चुनना, पाँच श्रेणी में श्रेणीकरण, गिनती कर वजन करना, बीज उपचार एवं बोरो में भरकर शीत भंडार भेजना</p>	<p>01 uoEj 2016 l s 30 vi f y 2017</p>
	<p>1/2 एरोपोनिक</p> <p>1- प्रो-ट्रे भराई, मिडिया स्ट्रेलाइजेशन, माइक्रोप्लांट प्रतिरोपण एवं प्रतिदिन देखभाल इन पौधों को हार्डनिंग के लिए समयानुसार नेट-हाउस में प्रतिस्थापन एवं देखभाल, सिंचाई एवं दवा का छिड़काव आवश्यकतानुसार</p> <p>2- एरोपोनिक सिस्टम में प्रतिदिन साफ-सफाई, djukA Vusy टैंक, vkfn dk साफ-सफाई vko'; drku d kj djukA</p> <p>3- पौधों का रोपण, नियमित देखभाल करना, प्रतिदिन पानी छिड़काव करना तथा आवश्यकतानुसार कीट नाशी एवं फफूँदनाशी का छिड़काव djukA</p> <p>4- टैंक में आवश्यकतानुसार घोल भरना, बदलाना, नियमित देखरेख, आलू कंदों की आवश्यकतानुसार तोड़ाई, गिनती, उपचार तथा भंडारण</p> <p>5- एरोपोनिक सिस्टम का पलांटिंग के समय से ijs l htu Hkj सिस्टम को रात-दिन देखभाल करना, , oaml l s l Ecf/kr dk; k es l g; kx djukA</p>	<p>05 vDV wj 2016 l s 30 vi f y 2017</p>

<p>dk; Z I eug&7</p>	<p>VĐVj }kjk gkus okys dk; Z</p> <ol style="list-style-type: none"> 1. xehZ ea [krka dh tqrkbZ ¼19-5 g0¼A 2. fofHku QI yls dh yxkus grq [kr dh r\$ kjh A 3. <pk yxkus , oanokus dk dk; A 4. xke; dEikLV dh ynkbZ rFkk <ykbZ dk dk; A 5. [kr dh r\$ kjh [kr dh tqrkbZ gfs l s , d ckj] fVyj l s rhu ckj , oa ikVkrhu ckjA WĐVj] ; æ , o Mhty dnz l s fn; k tk; xk½; 19-5 gsAA 6. ekfdk o fjftax dk dk; ¼13-5 gsA 7. [kji rokj fudkl h ds ckn xMkbZ dk dk; Z , oa feeh p<kus dk dk; A ¼13-5 gsA 8. [kji rokj uk'kh , oa QOth uk'kh , oa dhVuk'kh dk fNMelko ¼19-5 gsA 9. gkjotVj }kjk vkyw dh [kpkbZ ¼13-5 gsA 10. vkyw [kpkbZ ds i'pkr [kr l s pps vkyw dks xknke ea yukukA 11. vkyw [kpkbZ ds ckn cps , oa feeh ea ncs dnka dks fudkyus ds fy, fVyj pykukA <p>ukV % VĐVj] ; æ bR; kfn rFkk fMty dhnz }kjk fn; k tk; xk A Mkbj dh vki frZ djuh gkxh A Mkbj dky gkus pkfg; s tksfd VĐVj vkj ; æ dks {kfr u igpk; s</p>	<p>05 vDVej 2016 l s 31 vxLr 2017</p>
<p>dk; Z I eug&8</p>	<p>विभिन्न तरह के अन्य कार्य</p> <ol style="list-style-type: none"> 1. आलू की लघु प्रसंस्करण इकाई में मशीन की सफाई एवं बर्तन की सफाई तथा समय-समय पर सहयोग करना 2. मौसम विज्ञान ऑबजरवेटरी के अन्दर एवं बाहर रास्ता बॉउनडरी के चारों ओर की साफ-सफाई (प्रत्येक माह) 3. iz; lsk'kyk l g ykbZjh Hkou ds gky में प्रशिक्षण एवं सेमिनार के ले; साफ-सफाई, प्रशिक्षणार्थियों को पानी पिलाना एवं भोजन का वितरण करना 4. 500 टोकरी की बांधना एवं 500 बोरो का टाट बनाना 5. विपणन संभाग में खाने वाले एवं बीज का आलू की छंटाई-भराई एवं तौलाई हेतु मजदूर आपूर्ति करना एवं सहयोग करना 6. xLV glml ea egkula @ vkf/kdkfj; ka ds jgus ij j l kbZ /kj ds dk; Z ea l g; lsk djukA 7. QkeZ izak ds dk; Z es ysj bupktZ dks l g; lsk ds fy, Jfed dh 0; oLFkk 8. izls= ea blreky gkus okys [kji h] dny] QkcMk gl qk vkfn dk le; le; ij cA/ yxokuk /kj cuokuk ik; kfxd cMl cuokuk] rFkk c<bZ okys vU; dk; Z djokukA izls= dks dA/hyh rkj l s ?kjus dk dk; Z bR; kfn djokukA 9. ekI e foKku ds fl LVe (eVsykst h) l s MKVk ysu] fj dMz cuokus rFkk ml dh n[kHky djus dk dk; Z n{k 0; fDr; ka l s djokus dk dk; A 10. izls= ij fl pkbZ grq ia pykus ds fy, fctyh l Ecalkh dk; Z djus grq rFkk fctyh ds mi dj. ka dh n[kj[k djus grq dk; Z djus ds fy, , d fctyh feL=h dks dk; kbf/k rd fu; kfr djukA 	<p>05 vDVej 2016 l s 31 vxLr 2017</p>
<p>dk; Z I eug-9</p>	<p>dk; ky; ifj l j ij l kkl; cxxokuh l EclU/kh dk; ka</p> <p>1-ykH l EclU/kh dk; Z % ifj l j ij 1500&1600 oxZhvj {ls=Qy ds fl pkbZ djuk] [kji rokj fudkyuk] fu; fer #i l s ?kkl dh dVkbZ djuk] %xehZ , oa cjl kr ea ifr l l rkg rFkk tkMka ea ilng fnu ds vl rjky ij ½ , oa dVh ?kkl , oa [kji rokj dks ckj Qcluk vkfn dk; A</p> <p>2- Qyka dh D; kfj; ka l EclU/kr dk; Z % ykHka ds pkjka vkj cuh Qyka dh D; kfj; ka ea tkMk xehZ , oa cjl kr ds ekI e ea jki kbZ grq Qyknj ekI eh Qyks dh ul jh r\$ kj djuk] D; kfj; ka dh OkoM s l s [kpkbZ djuk] [kji rokj fudkyuk] [kkn , oa mojd feykuk] i kHka dh jki kbZ djuk] fu; fer fl pkbZ djuk] fujkb&xMkbZ djuk ¼j ilng fnu ij ½ mojd nsuk] l v[ks Qyka , oa i kHka dks m[kMuk rFkk cht , d= djuk vkfn dk; Z A</p> <p>gst l EclU/kh dk; Z % ykH ds pkjka vkj MjUVk dh yEch gst dh iR; d ekg dph l s dVkb&NVkbZ djuk] i kuh nsuk , oa xS fQfyax djuk A</p> <p>>kfM; ka dh dVkb&NVkbZ l EclU/kh dk; Z % l Mel ds fdukjs yxs Qyknj >kfM; ka ¼yxlkx 50 i kHka ¼dh nks ekg ds vl rjky ij dVkb& NVkbZ djuk , oa fu; fer i kuh nsuk rFkk l e; & l e; ij l v[ks Hkxka dks fudkyuk A</p>	<p>05 vDVej 2016 l s 31 vxLr 2017</p>

'kkkkdkjh ,oaQynkj o{kka l Ecu/kh dk; Z%ifjIj ij yxsiMka ts sv'kkcd] tkeq
ike ,oa vU; Qynkj ,oa 200 Qynkj i kSkka ts s vke] ve: n] vukj vkfn i kSkka
dh o"lz ea nks ckj i fuak djuk] fu; fer fl pkbz djuk rFkk rst gok ; k vkalkh l s
fxjs fgLLka dks gVuk rFkk o"lz ea 3&4 ckj i Mka ds ruka dh pms ,oa Vjkcdk/k l s
i rkbz dk dk; Z djuk A vkalkh l s fxjs i Mka ds VQMa cukdj crk; s x; s LFku ij
i gpkuka

xeys l Ecu/kh dk; Z% ifjIj ij 200 xeyka ea yxs i kSkka dh ns[kkky djuk
rFkk feVVh ds 250 xeyka ea tkM; xehz , oacj l kr dsek l e eaek l eh i kSkks yxkus
grq feVVh xksj dh [kn dk feJ.k Hkjuk] i kSkka dh jki kbz djuk] ifrfnu i kuh
nuk 15 fnu ea , d ckj fujkbZ xMkbz djuk] l gkj k nuk] Qy nns ds i 'pkr- l uks
i kSkka dks m [kkMuk] y: fcyMax , oa vfrFk xg dh xS/jh ea i kSkka dks j [kuk , oa
fu; fer vUrjky ds i 'pkr- LFku cnyuk rFkk xeyka dh ijs o' lz ea l e; & l e;
ij rhu l spkj ckj fgjeth , oa l e l e l s i rkbz djuk vkfn dk; Z A

dk; k; y; ifjIj ij l keU; l Qkbz dk; % ifjIj ds eq; xS l s ydj odZ kkw o
LVkj] l Mel ds nks rjQ cjl kr ea ekg ea nks ckj o xehz o tkMka ea ekg ea
rhu ckj QkoMsl sl Qkbz dj d; ?kkl dks , df=r dj dscrk; s x; s LFku ij j [kuk A
ifjIj ea ?kkl o dkaxd ?kkl vkfn dks ekg ea , d ckj ryokj @QkoMsl s dkVdj
l Qkbz djuk

ukv%

l Hkh dk; Z l e; c} gkuk gA bl ds vfrfjDr QkeZ i zks= ij df" k l a f/kr vU; dk; Z
tS s [knka dh < ykb] Vksdjh dh c/kkb] LVkjka dh l Qkb] ckjka ij Nikbz br; kfn
dk; Z vo'; drkuq kj vfuok; Z : i l s djuk gkockA

dk; Zfoj .kh eamYys [kr dk; k; ds fØ; ku; o; u eafoyEc gkus ij vko'; drkuq kj
vkfFkd i s kVh yxsh vkj dgy fufonk jkf'k l s bl dh dVks h dh tk, xhA

TERMS & CONDITIONS (fucU/ku , oa 'kr) OF JOB CONTRACT :-

- 1 The intending contractor may survey the field/farm and operations to be executed before responding to the tender. For this purpose, he may contact Scientist-in-Charge Farm, CPRS, Patna.
- 2 Labourers to be deployed should be within the age group of 20 to 50 yrs. with robust health. In case any of the labour so provided is not found suitable, the Station shall have the right to ask for its replacement without giving any reasons, and the agency shall on receipt of a written communication will have to replace such persons immediately.
- 3 Since the above field work is required to be completed within the stipulated period, as such, the labour units can be increased/decreased as per requirement of the one part/first party from time to time.
- 4 In case, any deployed labour of the contractor suffer by any type of injury while performing any duty, the contractor will be wholly and solely responsible to meet the claims made by such employee for medical expenditure and or expenditure incurred for rehabilitation and CPRS would have no liability towards damages claimed by such employee. Any statutory benefits of any sort to the deployed person of the contractor under any Act or law of the time being in force would be the sole liability of the Contractor and not that of the CPRS.
- 5 The labourer so provided by the agency/contractor under this contract will not be treated as employees of the CPRS and there will be no employer-employee relationship between the CPRS and the personnel so provided.
- 6 The contractor is bound to maintain the services of the deployed personnel in the contract. In case he fails to operate or maintain the services either through wilful absence of his staff, negligence, incompetence, failure or otherwise, the Head, CPRS, Patna reserve the right to terminate the contract and recover the such amount of expenditure incurred to rectify the lapse or deduct the necessary amount for the lapse as deems fit from the bill of the contractor.
- 7 The contractor will ensure that all the deployed labourers are physically fit and free from disease, injury contagious illness and otherwise capable to discharge the duties.
- 8 The work shall be executed strictly as per the schedule of work and instructions of the Scientist In-charge, Farm Management, CPRS, Patna.
- 9 The contractor will have to pay minimum wages as prescribed by Central Govt. for unskilled workers employed in agricultural services and arrears of VDA increase from time to time.
- 10 The contractor will ensure **timely payment of wages strictly as per minimum wages act to the deployed labourers through cheque/cash by 7th of each month in the presence of Station representative,** Maintain the record of their attendance, deposition of ESI, (if applicable), EPF, etc. and submit such record to the authorized Officer of the Station regularly every month alongwith the bill. During the contract period, **no accommodation will be provided by CPRS to the contractor and his deployed labourers.**
- 11 Any other tax which is as per the rule of the Central/State Govt. shall be the liability of the Contractor/Service provider to deposit in the concerned department as per the rule. TDS/surcharge shall also be deducted at source from the bills of the successful contractor as per rule.
- 12 .The Contractor shall abide by the provision of the Minimum Wages Act and comply with all legal requirements for obtaining licence under Contract Labour (R&A) Act, 1970 and other Labour Laws applicable from time to time.
- 13 The successful contractor will have to obtain a licence for execution of field/farm operations in the establishment of CPRS, Patna from **Asstt. Labour Commissioner (Central), Patna for a maximum of 100 workers a day.** This document will have to be submitted by the successful contractor to this office before the start of work/within one month failing which contract is liable to be cancelled.

- 14 The contractor will provide and maintain specified FIRST AID BOX at the premises and observe rules and laws as required by Contract Labour (R&A) Act, 1970 and Contract Labour (R&A), Rules, 1971 and as amended from time to time.
- 15 The successful Contractor/Agency will have to enter into an Agreement Deed on Stamp Paper for execution of job contract on the above terms & conditions of the contracts of the contract before the start of contract job.
- 16 If the allotted work is not done properly as per the satisfaction of the Head, CPRS, Patna by the contractor, and if there is no improvement in the work even after giving written order by station, then contract will be cancelled after giving fifteen days notice to the contractor. The security deposit of the firm will also be forfeited. For the rest of the period, the contract will be awarded to L-2 (next firm). The defaulter firm/contractor will be debarred for participation in any of tender of the station for the next three years.
- 17 df" k dk; kã grq iklr fufonkvka ij fopkj djus l s igys l EcfU/kr Bãdnkjka dk i fyi }kjk l R; ki u dj; k tk l drk gA ; fn fdl h Bãdnkj dk vijkf/kd fjdkMZ ik; k Tkrk gS rks ml dh fufonk fujLr dj nh tk; xh A
- 18 Bãds dk vka/u gkus ds ckn ; fn Bãdnkj ; k ml ds }kjk fu; Or eãkh ¼ ij jokbzt j ½ dk i fyi }kjk l R; ki u dj kus ds ckn vijkf/kd fjdkMZ ik; k tkrk gS rks , d h fLFkr ea Hkh Bãk fujLr dj /kjkj jkf'k tãr dh tk l drh gSA
- 19 Bãdnkj dks QkeZ ij dk; Z vkjEHk djus l s igys v/; {k ds dk; kã; dks l ij jokbzt j dk uke o irk crkuk gksk rFk ml dk vkbD MhO i Q Hkh dk; kã; ea tek djuk gksk rFk l ij jokbzt j dks dk; Z vof/k ea QkeZ ij mi fLFkr jguk gksk , oa i frnu ds dk; Z dk C; kjs dk irk dj ds dk; Z dks fuf'pr vof/k ea ijk djuk gksk A
- 20 fdl h dkj .ko'k ; fn Bãdnkj fuf'pr vof/k ea df" k dk; Z ijk dj kus ds fy; s i ; klr l ã; k ea etnij ugha yk ik jgk gS rc , d h fLFkr ea QkeZ blpktZ vfrfjDr etnijka dks cykdj mul s l e; ij dke dj l drs gã rFk bu etnijka dh etnijh dk Hkqrku Bãdnkj dks l jdkjh jv ij djuk gksk A ; fn Bãdnkj bu etnijka dh etnijh ugha nrk gS rc Bãdnkj ds fcy l s l ãFku }kjk i s k dkVdj vkj .k , oa forj .k vf/kdkjh ¼Mh-Mh-vks½ ds ek/; e l s etnijka dks ns fn; k tk; xk A
- 21 ifj l j ij igys l s dk; jr Jfedka dks vfuok; Z : lk l s iãFkfedrk o ofj"Brk ds vk/kj ij dk; Z ij j [kuk gksk ftuds uke vki dks Bãk feyus ij ns fn; s tk; xk A
- 22 dk; Z ds fy; s vko' ; d vupk fur Jfedka dh l ã; k Bãdnkj dks nks l s rhu fnu igys l fpr dj nh tk; xh A ; fn l e; ij Jfed mi yC/k ugha dj; xarks Bãk fujLr djus dk vf/kdkj dñz dk gksk A
- 23 dHkh dHkh vkywdh cykbZ o [kãkbZ ds l e; dk; Z dh t: jr ; k ek e bR; kfn [kjk gkus ij [kr ea i Mk vkywo <jka dks [kkyuk@cln djus dk dk; Z ijk djuk gksk A VhVeSV ds l e; ; fn l lykbZ nj rd gsrh gS rks Bãdnkj dks ml rjg ds dk; Z Hkh l Eilu dj kus gksk A etnijka dks mDr fLFkr ea dk; kã; l e; ds ckn Hkh jkdk tk l drk gA bl ds fy, dñz }kjk dkbZ vfrfjDr Hkqrku ugha fn; k tk, xk A
- 24 ek e [kjk gkus ij ; fn ikh vkywo vl; Ql yka ds [krka ea Hk x; k gS rks ml s rjUr fudyokuk gksk A ft l ds fy, l ãFku }kjk dkbZ vfrfjDr Hkqrku ugha fn; k tk, xk A
- 25 l Hkh —f" k dk; Z fu/kkã jr l e; l hek ds vlurxãr i wkZ dj kus gksk A l e; l hek dk fu/kkã .k i Hkh oãKfud@i Hkh iãk= }kjk gksk A l e; l hek ea dk; Z l Eilu u gkus ds dkj .k gq s vkfFkd upl ku dh Hkji kbZ Bãdnkj dks djuh gksk A upl ku gkus dh fLFkr eã upl ku dk vkdayu funs'kd }kjk xBr de/h djsk A upl ku dh Hkji kbZ Bãdnkj ds fcy l s dkVdj dh tk; xh A
- 26 Bãds l s l EcfU/kr l Hkh fjdkMZ tã s u; ure etnijh] bzi h, Q-] dk; Z ds ?kã/} dk; Z dh vof/k /kujkf'k , oa Hkqrku dh frfFk bR; kfn dks j [kus dh fEenkjh Bãdnkj dh gsch vã ftUga l EcfU/kr iãk= ds i Hkh l s l ã; kfir djuk gksk vã tc dHkh Hkh bu fjdkMZka dks ns kus ds fy, ekãk tk; xk rks mi yC/k djuk gksk A

- 27 VSMj eafn; k x; k QI yka dk dk; Z rFkk {ks=Qy de ; k vf/kd gks I drk gSftI a ekuus ds fy, Bsdnkj ck/; gksck A
- 28 I Hkh QI yka I s I EcfU/kr jVI ifr gDVsj dsfgl kc I snus gksks bl fy, ftrus {ks=Qy ea QI y dh cpkbl dk dk; Z gksck ml h {ks=Qy ds vuq kj dk; Z dk Hkqrku gksck ftI s ekuus ds fy, Bsdnkj ck/; gksck A
- 29 Bsdnkj }kjk ml ds de p f j ; ka dksfd; k tkusoky I eLr Hkqrku ml ds vius L=krka I sfd; k tk; skA
- 30 fu; ekuq kj I Hkh ylxwns] dj ,oa i Hkj Hkh Bsdnkj dsfcy I s dkVs tk; skA ; fn ylxwns] dj ,oa i Hkj ea I jdkj }kjk I e; & I e; ij dkbZ cnyko gkrk gS; k I jdkj }kjk u; k ns] dj] i Hkj ylxw gkrk gS rks ml s ekuus ,oa tek djus ds fy, Bsdnkj ck/; gksck A
- 31 fuEufyf [kr n'kkvka eafcu fdl h i w Z I p u k ds /kjkj jkf'k tCr rFkk Bsdnk fujLr dj fn; k tk; skA
- v& fufonk eku; gkus dh n'kk ea; fn ml Bsdnkj dks dk; Z dj kus o vl; vki p f j drk, a ijh djus dk vkn'sk fn; k tkrk gS vksj ; fn og Bsdnkj ml vkn'sk dks yus I s euk djrk gS; k dkbZ Hkh vki p f j drk ijh ugha djrk gS rks
 - c& ftI Bsdnkj dh fufonk eku; gksck ; fn dk; Z vkn'sk feyus ds ckn ml Bsdnkj I s dkbZ i=kpkj fd; k tkrk gS vksj og ml i= dk tokc nsus ; k i= Lohdkj djus I seuk djrk gS; k bl chp fdl h vf/kdkjh ; k de p k j h I s vHknz 0; ogkj djrk gS rks
 - I & dk; Z vkn'sk feyus ds ckn , d I l r k g ds vl n j dk; Z i k j E H k u djus dh n'kk ea
 - n& dk; Z vkn'sk feyus ds ckn ; fn Bsdnkj dk; Z chp ea NkM-rk gS; k etnij nsus I s euk djrk gS; k etnij de I a ; k ea mi yC/k djkrk gS; k dk; Z djus ea foyEc djrk gS; k yeCs I e; rd vuq fLFkr jgrk gS rks
- 32 Bsdnkj] I a Fkku }kjk fu/kkZjr I Hkh 'krka o funa ka dks ekuus ds fy, ck/; gksck A Bsdnkj vkoal/u ds ckn fu; e o 'krka ijh u gkus dh fLFkr eafn; s x; s dk; Z dks I ark'sktud rjhds I s ijk djus ea vl eFkZ jgus ij Bsdnk fujLr dj fn; k tk, xk vksj dk; ky; ea tek /kjkj jkf'k tCr dj yh tk, xh] rFkk I a f/kr Bsdnkj dks I a Fkku ea Hkfo"; ea Bsdnkj inku ugha fd; k tk; sk A
- 33 vuqU/k , o fu; e o 'krka ds fdl h Hkh igywi j fookn dh fLFkr ea fun'skd] dshh; vkyw vuq dku I a Fkku] f'keyk dk fu.kZ; vfure gksck A ftI s ekuus ds fy, nksuka i {k ck/; gksck vksj ml s fdl h Hkh e/; LFkrk ds fy; s ugha Hkstk tk; skA

TECHNICAL BID

**ICAR-CENTRAL POTATO RESEARCH STATION
PATNA**

BID/OFFER FORM

From: _____ Dated _____

Shri/M/s _____

Address: _____

Ph.No. _____ FAX No. _____ Mob. No. _____

To

The Head,
Central Potato Research Station,
Patna – 801 506 (Bihar)

Ref : Your tender document No. _____ dated _____

Dear Sir,

Having been examined the above mentioned tender document, including addenda ___ Nos., the receipt of which is hereby duly acknowledged, I/We, the undersigned, offer to execute the field/farm operation work on contract in conformity with the said tender documents and agree to hold this offer upto 90 days on the rate/sum as shown in the Rate Schedules, attached herewith and made part of tender this document. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

I/We, hereby undertake, if our offer is accepted, to execute the field/farm operation work on contract in accordance with the Service Schedule specified in the Schedule of Job Requirement after fulfilling all the applicable requirements incorporated in the above referred documents.

The following pages have been added to and form part of this tender:

1. _____
2. _____
3. _____

Every page so attached with this Tender bears my signature.

EMD in the shape of Pay order/DD No. _____ dated _____ for Rs. _____ drawn in favour of “**ICAR- Unit – CPRS**” payable at Patna is enclosed herewith.

Yours faithfully

Signature of tenderer

TECHNICAL BID**ICAR-CENTRAL POTATO RESEARCH STATION
PATNA****QUESTIONNAIRE**

BIDDERS/CONTRACTORS SHOULD FURNISH SPECIFIC INFORMATION TO ALL THE POINTS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A BIDDER/CONTRACTOR, THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE". BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEARED AND/OR EVASIVE, THE OFFER WILL BE LIABLE TO BE IGNORED.

1.	Tender Serial No.	
2.	Name & address of Firm/contractor With contact/fax No.	
3.	Registration No. of the Contractor (Attach proof)	
4.	What is your PAN No.(Attach attested copy)	
5.	What is your EPF code No.? (attach attested copy)	
6.	What is your ESI code No.? (attach attested copy)	
7.	Details & Amount of EMD enclosed	Amount Rs. _____ (Rupees _____ D.D. No. _____ dt. _____ For Rs. _____
8.	List of documents submitted with the tender	1. 2. 3. 4. 5.
9.	State whether any business dealings with you have been currently banned by any Central/State Govt.?	

Signature of Witness

(Name & complete address)

Signature of Authorized person of
Contractor

For and on behalf of Contractor/firm

TECHNICAL BID

**ICAR-CENTRAL POTATO RESEARCH STATION
PATNA**

DETAILS OF EXPERIENCE/SERVICE PROVIDED DURING THE LAST THREE YEARS

S.No	Name of the Deptt./Organization /Phone No.'s	Period	No. Unskilled labourers deployed	Enclose performance certificate issued if any by the Deptt.
1				
2				
3				
4				
5				
6				

Signature of Contractor with seal
Address-----

**ICAR-CENTRAL POTATO RESEARCH STATION
PATNA**

**FINANCIAL BID
FORMAT OF RATE/BID SCHEDULE**

Sl. No. (dk; l l eg)	Items of work/field operations (as elaborated in Schedule of job requirement (Annexure-V)	Period	Area	Rate (Rs/ha/item)	Total Amount (Rs.)
1.	Summer Ploughing & Green manure crop (Dhaincha) related work xehz dh t rkl, d <pk Ql y l af/kr dk; l	05.10.2016 to 15-11-2016 & 01.04.2017 to 31.08.2017	19.5 ha.		
2.	Field/Farm operational work for potato crop (Including seed crop and experimental crop of different sections) cht, d iz ksd vkyw Ql y l af/kr dk; l (d l sM- rd)	05.10.2016 to 30.04.2017	19.5 ha.		
3.	Rotational crop related operational work vl; Ql y% (vkyw ds vfrfjDr) Ql y pdz ds ijh(k.ks ds rgr (d l sM- rd)	05.10.2016 to 31.08.2017	all activities as shown in Annexure-V		
4.	Crop Security of potato vkyw dh Ql y, d vl; Ql y ka dh l j {kk rFk vkyw ds i ksk ds dh n[kky] l j {kk, d j [k&j [kko	05.10.2016 to 31.08.2017	-do-		
5.	Laboratory analysis and tissue culture related works y&lvjh l af/kr dk; l (1-9 rd)	05.10.2016 to 31.08.2017	-do-		
6.	Net house and Aeroponics related works u/ gml, d, jki ksuDI l af/kr dk; l (d l sx rd)	05.10.2016 to 30.04.2017	-do-		
7.	Tractor driver related works V DVj M kboj l s gkuokys dk; l (1-11 rd)	05.10.2016 to 31.08.2017	-do-		
8.	Other miscellaneous works fofkl u rjg ds vl; dk; l (1-10 rd)	05.10.2016 to 31.08.2017	-do-		
9.	Maintenance of Garden and related work dk; ky; i fj l j ij l kkl; cixokuh l Ec/kh dk; l (1-2 rd)	05.10.2016 to 31.08.2017	-do-		

Total amount (for item No. 1 to 9) Rs. _____

(In words rupees _____ only)

Note: The above quoted rates are inclusive of Service Charge and all obligatory liabilities viz. Minimum wages, EPF, ESI, (if applicable), Variable Dearness Allowance, etc. payable under the Contract Labour (Regulations & Abolition) Act, 1970 & 1971.

Signature of the contractor
Full address

FINANCIAL BID

**ICAR-CENTRAL POTATO RESEARCH STATION
PATNA**

DECLARATION TO BE SUBMITTED BY BIDDER/TENDERER

1. I/We agree to keep the offer of this tender valid upto 90 days from the date of receipt of the tender and not to modify the whole or any part of it for any reason within the above period. If I/we withdraw the tender, EMD may be forfeited.
2. I/We hereby distinctly and expressly declare and acknowledge that before the submission of tender, we have made such examination of the tender documents and such investigation of the work required to be done, as to enable us to thoroughly understand convenient, agreements, stipulations and restriction contained in the contracts and agree that we will not hereafter make any claims or demand to Head, CPRS, Patna based upon on arising out of any alleged misunderstanding or misconception or mistake on our part of the said requirement.
3. I/We shall not assign the contract to anyone else or sub-contract any portion of the contract.
4. If my/our tender is not accepted, the EMD shall be returned on my/our application. If my/our tender is accepted, the earnest money shall be retained by Head, CPRS, Patna upto the submission of acceptance letter of contract award to the office and till deposition of 10% security as required under the contract.
5. If upon written intimation to me/us by the Head, CPRS, Patna, I/we fail to attend the said office on the date fixed therein or I/ we fail to deposit security deposit and entered into the required agreement deed as defined in the terms & conditions in tender documents, then I/we agree to the forfeiture of the earnest money. Any notice required to be served on me/us hereunder shall be sufficiently if delivered to me/us personally or forwarded by post or left at my/our address given herein, such notice shall be deemed to have been served.
6. I/We agree to identify and keep indemnified the first party from any claims, loss or damages that may be caused to the first party on account of my/ our failure to comply with their obligations.
7. I/We agree to discharge all their legal obligations of their employees in respect of their wages and other service conditions and shall also comply with all the rules & regulations and provisions under Central Labour (Regulations & Abolition) Act 1970, Minimum Wages Act, Workmen's Compensation Act, EPF & MP Act., ESI Act, Industrial dispute act etc. as applicable.
8. I/We have fully understood that the written agreement to be entered between us and CPRS shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by us and then by the officer authorized to enter into contract on behalf of Central Potato Research Institute.

Signature of Contractor

Address: _____

Contact No. _____
